**AUT R&D Project 2019**

**Meeting Minutes**

|  |  |  |
| --- | --- | --- |
| **Group Members:**  Pan Jiayao  Chen jialing  Ye fuying  Liu yibin  **Professor:**  Yan Ke | **Meeting Date:**  **Start time:**  30th March 2019 15:10  **End time:**  30th March 2019 16:40 | **Meeting Topic/Objectives:**  Discuss two methods of labeling images and analysis advantages and shortcoming of each method. Determine learning tasks and plan for next month. |

|  |
| --- |
| **Present at Meeting:**  Professor Yan Ke  Pan Jiayao  Chen Jialing  Ye Fuying  Liu Yibin  **Absent:** |

**Actions from previous meeting:**

|  |  |  |
| --- | --- | --- |
| **Actions:**  1. Discuss two methods to label images and train the data set.  2. Share findings on two methods learned from readings in the period of past few days.  3. Talk about challenges and problems encountered in the period of past several days. Come up with the solutions.  4. Share useful readings blogs, websites, articles and conclude our own understandings.  5. Talk about the plan for next step.  6. Assign tasks separately. | **Who?**  **All members**  **All members**  **All members**  **All members**  **All members**  **All members** | **Completed (Y/N):**  Y  Y  Y  Y  Y  Y |

**Actions from this meeting:**

|  |  |  |
| --- | --- | --- |
| **Decisions/Actions:**  1. Discuss two methods to label images and train the data set.  2. Conclude our own understandings about readings blogs, articles and websites.  3. Talk about challenges and problems encountered in the period of past several days. Come up with the solutions.  4. Search information about another two methods such as changing the interface of images.  5. Determine readings, articles and websites to learn in the next several days.  6.Allocated tasks, mainly suggestions about the performance of image labeling.  7. Q&A | **WHO?**  ALL  ALL  ALL  ALL  ALL  ALL  ALL | **WHEN BY?**  1,2,3  15.10-15.50  4,5,6  15.50-16.40 |